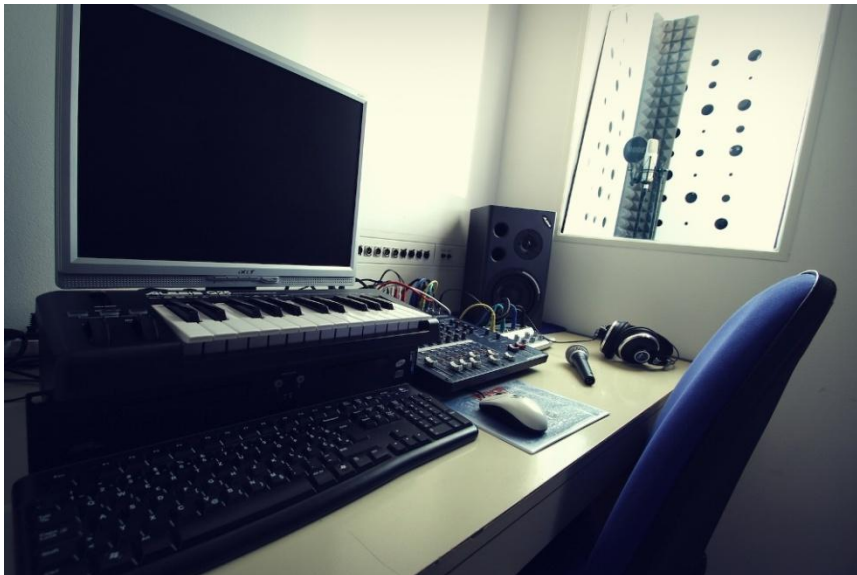


RENTAL OF PREMISES:

SEED SOUND STUDIO

Gregorčičeva 6, 6000 Koper

Seed Sound Studio is designed for artists who work with sounds in various ways. It offers a full-equipped working area with a small recording studio, a place for gathering with other sound enthusiasts and technical support in the realization of projects.



Seed Sound Studio was created with the support of the European Union's Youth in Action Programme, the Municipality of Koper, the Public Fund for Cultural Activities, the Office of the Republic of Slovenia for Youth and the Ministry of Education, Science and Sport.

Gregorčičeva ulica 6, 6000 Koper, SI - Slovenija

Demonstration video of Seed Sound studio: <http://www.youtube.com/watch?v=1mrB1HGPdVE-->.



Seed Sound Studio is at your disposal **free of charge during weekdays from 10:00 am to 5:00 pm**. For different times, previous agreement is needed.



The Studio must be booked in advance by e-mail: prostori@pina.si.

RENTAL OF PREMISES:

eCafé

Kidričeva 43, 6000 Koper



The eCafé is a living room in the heart of the city. By their presence and active participation, guests grant its importance and co-create its events. The place is accessible to people with disabilities and it includes an info point and a place for cultural and educational events. It is equipped with toilets for visitors and employees, a coffee machine and a kitchenette.

THE INFO POINT



The Info point is equipped with two computers, books, publications and other material offering information about the European Union, youths, informal learning, sustainable development, socially-relevant topics and reading culture.

A PLACE FOR CULTURAL AND EDUCATIONAL EVENTS



This place for cultural and educational events is equipped with a projector, a projection screen, a sound system and other tools needed for exhibitions and multimedia events, educational activities and literary evenings which are held on a regular basis. The space can accommodate up to 45 visitors.

The eCafé is aimed at non-profit organizations and individuals who share our mission. It must be booked in advance by e-mail: prostori@pina.si.

The eCafé's HOUSE RULES

The following rules are intended for safety, order and cleanness in the premises of the eCafé, and every single user and visitor must abide by them.

GENERAL TERMS

1. All users and visitors of the eCafé are obliged to respect and follow the house rules.
2. Users and visitors of the eCafé must behave so as not to disturb and harass other visitors or residents of the nearby properties.
3. It is prohibited to enter the eCafé under the influence of alcohol, drugs or stimulants.
4. It is forbidden to bring alcohol, drugs and stimulants into the eCafé
5. Smoking in the eCafé is forbidden.
6. The user is free to move tables and chairs, but must put them back to the original place after the event.
7. A kitchenette is available to the user. Used dishes and utensils must be washed and put back to the original place after the event.
8. The use of advertising signs is permitted only with the approval of PiNA's management team.
9. The user must clean the place after use. Garbage bags are located behind the counter, above the dishwasher. Garbage must be taken out to the garbage container after the event. The closest one is located 100 m from the eCafé, by the corner of Carpaccio square.
10. In case of material damage inside the eCafé the damage must be repaired or compensated by the perpetrator. If the perpetrator cannot be identified, the damage must be compensated by the whole group of users present in the eCafé at the time of the event.
11. PiNA assumes no responsibility for lost or stolen items in the eCafé.
12. Fire regulations and Emergency exit signs are appropriately placed. Users and visitors must be informed about the location of the fire alarm and fire extinguishers; they must follow the instructions of the fire regulations and those given by the staff.



MONITORING THE IMPLEMENTATION OF THE HOUSE RULES

The monitoring activity is performed by PiNA's
(Association for Culture and Education) management team.

COUNTERMEASURES IN CASE OF INFRINGEMENTS

In case of infringements of provisions of the house rules, the following measures are applied to the infringer and remain in force until revoked by the Association for Culture and Education PiNA.

1. Entry ban to the Cultural Incubator;
2. Removal from the eCafé;
3. Attribution of individual responsibilities;
4. Claim for damages.

The users are materially liable for the condition of equipment and devices during the time of usage. The user is obliged to compensate or repair any damage which may occur. If the user does not compensate or repair the damage, he can no longer use the premises and he will provide for the damage as determined in the final judgement by a competent court.

April 2015

Association for Culture and Education PiNA